

MABEL C. FRY PUBLIC LIBRARY
TECHNOLOGY PLAN
2012-2014, reviewed 2015, Revised January 2019, Revised October 2023

MISSION:

As an extension of the overall mission of the library, the Mabel C. Fry Public Library's Technology Plan's mission is to provide free, quality access to computers and electronic resources for our community. The electronic link will extend our available resources thus enriching the lives of our citizens, particularly those whose access is limited. This link provides an immeasurable opportunity for lifelong learning and personal enrichment.

GOALS:

Working with the City of Yukon Information Technology department, provide continuing maintenance and upgrades to the library's computer network to deliver fast, efficient access and electronic resources for library patrons.

Provide FREE public access to the Internet and other electronic resources - federal, state, and local, databases purchased by the library and Oklahoma Department of Libraries, and electronic materials in print, audio, and video.

Provide adequate training for staff and patrons to promote effective use of available electronic resources.

STRATEGIES TO MEET GOALS

Maintain web based Integrated Library Software – Apollo embracing improvements and updates as available

Schedule training to ensure all staff knows how to use technologies and stay abreast of recent changes/improvements

Continue to provide public copy, scan, fax and email services

Maintain Internet connectivity, increasing speed as needed and make necessary changes to remain compliant with legislation regarding public access

Maintain Wi-Fi connectivity improving access as needed

Maintain and improve library web page; update, at the least, weekly

Continue participation in OCLC World Share service provided by Oklahoma Department of Libraries

Maintain existing computer hardware and replace as part of a regular rotation planned by City IT department

Maintain wireless printing service

Consider portable e-materials devices for check-out

Confer with City Technology department about technology updates and improvements

Offer technology instruction for patrons of all ages to improve digital literacy

ASSESSMENT:

Each year as part of budget preparation, in conjunction with City IT department, examine equipment inventory and evaluate current age status of hardware. Consider which hardware receives the most usage or which piece is in most need of repair/replacement. Working with City IT department, make sure funds for replacement and additions are included in yearly IT budget. Confer with City Technology Director for suggestions on which equipment and software to replace and with what to replace it.

Assess value and effectiveness of time management software for public access computers.

Examine public access user count to determine if number of machines is meeting public needs.

Record and track the number and type of technology requests to determine patron needs.

Examine the number of wireless Internet sessions to determine if speed and access are sufficient to meet patron needs.

PLAN EVALUATION:

The success of the plan will be judged on the ability of the library to meet or exceed the strategies listed to improve library services. The plan will be reviewed, at least, every three years thereby determining necessary budget requests and modifications.

BUDGET:

The majority of funds needed to maintain and replace hardware, software and maintenance contracts for the library are now included in the City IT department budget. Any additional needs or expenses that arise on an emergency basis that cannot be handled by the IT department can be paid for with funding from the two library support groups, and/or other dedicated library funds.

Federal and State E-Rate discounts, applied for as necessary, will assist funding connectivity.

In addition to the Library training budget from the City general fund, dedicated library funds will provide staff training and if necessary some computer upgrades and purchases.

The library will apply for grants to improve/upgrade technology as they become available.