

# **MABEL C. FRY PUBLIC LIBRARY COMMUNITY BULLETIN BOARD POLICY**

**Adopted January 2026**

The Mabel C. Fry Public Library provides bulletin boards in its lobbies as a resource for Library and City of Yukon information as well as the posting and dissemination of non-library materials of general community interest from local organizations, community activities, and events.

## **Posting Procedures:**

1. A physical copy of all items intended for posting on the library bulletin board must first be submitted for approval by the Library Director or designee. A stamp with date, provided by the library, will show as proof of prior approval. Items posted without approval will be removed.
2. Postings larger than 8.5 in. x 11 in. may not be accepted due to limited space. Larger materials may be accepted and posted if space allows at the discretion of the library staff.
3. All postings will be removed from the boards quarterly, with exceptions for library or city materials, on the first Monday of February, May, August, and November. The library will not be responsible for saving material or returning it. Postings may be removed early if space is needed in order of oldest to newest.

## **Posting Guidelines:**

All items to be posted must be reviewed, approved, and dated/stamped by the Library Director or designee. Items posted without approval will be removed.

Due to limited space, Mabel C. Fry Public Library or City of Yukon related information or publicity will be given priority for posting. The library reserves the right to prioritize the items posted based on community interest and timeliness of events.

Materials shall not be excluded because of the origin, background, or views of those contributing to their creation.

The Library will not display personal advertisements, petitions, solicitations. The Library may make exceptions for announcements of educational opportunities provided by for-profit businesses. Commercial materials may be approved as space allows, especially for employment opportunities. Political materials may only provide non-partisan information on ballot issues and information on non-partisan races; postings may not ask individuals to vote for or against a person or an issue. Other materials not acceptable for display include those that support or oppose a specific religious conviction, hate speech, and personal notices of items for sale.

The posting of any item on the Mabel C. Fry Public Library bulletin boards in no way constituted endorsement by the Library, Library Board, management, or staff, nor by the City of Yukon. Disagreements concerning any aspect of this policy may be appealed to the Mabel C. Fry Public Library Board.